



BJ's Wholesale Completion Form - 2023

Location _____ Store # _____

Below is a summary of the project requirements for each store:

1 Professionally Setup & Shape Trees.

- Stores will determine which of the trees listed below will be displayed.
- Accurately notate the specific SKU#/description/size of the trees setup and shaped.
- Make sure all trees have working lights and are professionally shaped.
- Compensation is based on number and size of items shaped.

✓ Trees SKU's Shaped	✓ Hang Tag Signs Affixed	Comments
<input type="checkbox"/> 305481 Willston 4.5 ft	<input type="checkbox"/> Affix tag (4.5ft 200LED)	_____
<input type="checkbox"/> 98652 Frasier 7.5 ft	<input type="checkbox"/> Affix tag (7.5ft 600LED)	_____
<input type="checkbox"/> 306750 Alpine 7.5 ft	<input type="checkbox"/> Affix tag (7.5ft 300LED)	_____
<input type="checkbox"/> 305801 Rochester 7.5 ft	<input type="checkbox"/> Affix tag (7.5ft 500LED)	_____
<input type="checkbox"/> 290852 Flocked 7.5 ft	<input type="checkbox"/> Affix tag (7.5ft 400LED)	_____
<input type="checkbox"/> 305482 Frasier 9 ft	<input type="checkbox"/> Affix tag (9ft 1000LED)	_____
<input type="checkbox"/> _____	<input type="checkbox"/>	_____

2 Hang Tags Signs - Attach to the corresponding tree. (package sent to you)

- I affixed Signs as noted above I did not receive the signs

3 BJ's requires 2 or 3 photos of completed trees. (send to Williams Creative Group)

Email photos to forms@WilliamsCreativeGroup.net or Text to 615-270-0561

Managers - Only sign this form if all trees are shaped well and you are satisfied.

Comments: _____

X _____
 Manager Signature Print Name Mgr Title Date

Designers: Accurately Fill Out and Sign this form to be paid correctly.

- I agree I utilized my process and design skills to shape all trees.
- My shaping meets quality expected by BJ's corporate as well as store leadership.
- If shaping is determined unsatisfactory by BJ's corporate, a revisit will be required.
- I understand I am a self-employed independent contractor and this form serves as a bill for services.

Total Items Shaped

X _____
 Designer Signature Print Name Date